Rosehill Housing Association Limited

250 Peat Road
GLASGOW, G53 6SA
Tel: 0141 881 0595
Email: admin@rosehillhousing.co.uk

Application for Permission to make Alterations/Improvements

Tenant(s) Name: _____

Address: _____

What alteration/improvement do you wish to make?

_____
_____

Please provide full details of the work to be undertaken, including the specification of any materials to be used:
(please attach any relevant plans/drawings)

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

Name of Contractor/Company who will carry out the work (if applicable):

_____
_____
_____
_____
_____

Signature: _____ Date: _____

OFFICE USE ONLY:

Checklist

1. Considering the application:

    - Sufficient information provided
    - Eligibility for compensation

2. Advising tenant of outcome:

    - Letter issued to tenant advising of Rosehill's decision
    - Right to Compensation for Improvements Policy enclosed with letter (if applicable)

Permission granted: YES/NO

Date letter issued to tenant: _____

Date added to Components: _____

By: _____

Signature: _____

Position: Technical Services Officer

Date: _____